

17 - 18 October 2024

Premier Hotel, Umhlanga

# NATIONAL CONFERENCE

◆ LEARN ◆ GROW ◆ SUCCEED



DELEGATE REGISTRATION FORM  
AND PROSPECTUS



# DELEGATE REGISTRATION FORM

Registrations will be closed on Friday, 6 September 2024

Please complete the form (one per delegate), either manually in block letters or electronically and email only Page 2 and 3 to [vanida@nama.org.za](mailto:vanida@nama.org.za)

## Delegate Information

Title	<input type="text"/>		
Surname	<input type="text"/>	First Name	<input type="text"/>
Organisation/Company	<input type="text"/>		
Cell	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		
<input type="checkbox"/> Special dietary requirements	<input type="text"/>		
An additional R450,00 p/p will be charged for special dietary requirements			
<input type="checkbox"/> Special facilities required (e.g., wheelchair access). Please indicate	<input type="text"/>		

## Billing Information

Organisation/Company	<input type="text"/>		
Cell	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		
Postal Address	<input type="text"/>		
	<input type="text"/>		
Postal Code	<input type="text"/>	VAT No	<input type="text"/>

	NAMA Member	Non-NAMA Member
<b>Delegate Registration p/p</b> Full Conference Package   17 – 18 October 2024 Included: Two-day Conference, Cocktail Event, Gala Dinner	R5500* <input type="checkbox"/>	R7500* <input type="checkbox"/>
<b>Early Bird Registration p/p</b> Full Conference Package   17 – 18 October 2024 Included: Two-day Conference, Cocktail Event, Gala Dinner Receive a 10% discount for the first <b>20 delegates</b> to register and pay on or before <b>Friday, 19 July 2024</b>	R4950* <input type="checkbox"/>	R6750* <input type="checkbox"/>
<b>One Day Delegate Registration p/p</b> One-day attendance only Excluded: Cocktail Event, Gala Dinner		
17 October 2024	R3000* <input type="checkbox"/>	R4000* <input type="checkbox"/>
18 October 2024	R3000* <input type="checkbox"/>	R4000* <input type="checkbox"/>



	NAMA Member	Non-NAMA Member
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Attending the Cocktail Event   17 October 2024	R750* <input type="checkbox"/>	R950* <input type="checkbox"/>
Attending the Gala Dinner   18 October 2024	R1400* <input type="checkbox"/>	R1600* <input type="checkbox"/>

**Main Sponsor**

4 Full Conference Delegates to attend for free  
 [Please complete a Delegate Registration form per person attending]

**AV Sponsor**

2 Full Conference Delegate to attend for free  
 [Please complete a Delegate Registration form per person attending]

**Accompanying Partner | Cocktail Event**

Thursday, 17 October 2024 R750\*  R950\*   
 The Premier Hotel, Rooftop Deck Area

**Name & Surname**

**Email**  **Cell No**

**Special dietary requirements**

An additional R450,00 p/p will be charged for special dietary requirements

**Accompanying Partner | Gala Dinner**

Friday, 18 October 2024 R1 400\*  R1 600\*   
 Mount Edgecombe Country Hotel, Mount Edgecombe

**Name & Surname**

**Email**  **Cell No**

**Special dietary requirements**

An additional R450,00 p/p will be charged for special dietary requirements

Note:

- \*Excluding VAT
- Registrations will be closed on **Friday, 6 September 2024**

**Delegate Agreement**

I HEREBY AGREE TO THE NAMA 2024 NATIONAL CONFERENCE TERMS AND CONDITIONS AS SET OUT IN THE DELEGATE PROSPECTUS, SEE PAGES 4 TO 7 OF THIS DOCUMENT:

**Name and Surname** \_\_\_\_\_ **Designation** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_



# DELEGATE PROSPECTUS

## The Venue

Premier Hotel Umhlanga, 3-7 Umhlanga Ridge Boulevard, Umhlanga, Durban, 4319 (T) 031 161 0000.

## Disclaimer

1. The Information provided in this prospectus has been prepared by the NAMA to assist the delegate. While every care has been taken to ensure that the details are correct at time of issue, NAMA shall not be liable, or responsible to any other person, in respect of inaccuracy or omission in the information contained herein, nor shall NAMA be responsible or in any way concerned with any contract or agreement made with any person, firm or company whose services are described herein. NAMA shall not be held liable for any cost of damages from any action based on the information in this prospectus.
2. Signature of the Delegate Registration Form implies acceptance of these Delegate Rules and Regulations and Conditions.
3. NAMA will not accept liability for any loss or damage or injury that may be sustained at the Conference.
4. NAMA reserves the right of admission at the Conference.

## Closing Date for Registrations

The Delegate Registrations closes on 6 September 2024.

## Invoicing

1. All prices quoted are per person and excluding VAT.
2. An official NAMA Invoice will be issued upon receipt of a signed Delegate Registration Form.
3. The invoice is valid for 7 days.
4. Payments to be made via EFT.
5. Full payment will secure the booking.

## Cancellation Policy

1. All cancellations must be in writing.
2. Cancellations received before 30 August 2024 will be subject to a 50% refund of the total paid.
3. Cancellations after 30 August 2024 will result in no refund, however, substitutions with employees from your organisation are welcome at any time but in all other respects delegate registrations are issued for your personal use only and cannot be shared with any person during the Conference.
4. You may not purchase registrations as agent for any third party, sell or otherwise transfer your registration to others, or exploit the registration commercially or non-commercially in any way.



## Photography/Media

1. NAMA may, at its discretion, choose to capture images, film, broadcast or record the Conference, or any part of it. By attending the Conference, you grant NAMA an irrevocable licence to use and sub-license the use of your name, voice, likeness, image, and any contribution made by you at or to the Conference in all media (whether now known or hereinafter invented) and in perpetuity.
2. You are not permitted to capture images, stream, film, broadcast or record the Conference without NAMA's express prior approval.
3. All photographs and videos taken at the conference will remain the property of NAMA and will be used according to NAMA.
4. I understand that the media files may be used by NAMA for advertising and promotional purposes for an unlimited period discretion.
5. I hereby waive any right to inspect or approve the finished video or advertising copy or printed matter that may be used in conjunction therewith or to the eventual use that it might be applied.
6. I hereby give NAMA and those associated with the conference the right and permission to use and/or publish and reproduce photographic material, video, and sound recordings of me, in conjunction with my own name.

## Personal Information

1. By registering for this conference, you consent to your personal details being used by NAMA, sponsors and exhibitors to inform you of future events, products, and services.
2. I hereby warrant that I am over eighteen years of age and competent to contract in my own name in so far as the above is concerned.
3. I acknowledge that I will not be compensated for the above use in perpetuity.

## Smoking, Food and Beverage

1. The Venue is a smoke free area. Smoking is allowed in designated areas only.
2. No alcohol is allowed to be brought onto the premises.
3. There will be a cash bar at the cocktail event and gala dinner for your own account.
4. Any special dietary requirements must be confirmed and paid for on registration.

## What to Wear

COCKTAIL EVENT:	Semi-formal
CONFERENCE:	Office Appropriate or Dress Your Best
GALA DINNER:	Formal

## NAMA Identification Tag

You will receive a NAMA identification tag on registration at the conference. Your identification tag must always be worn during the conference as it identifies you as a delegate at the conference and allows you to gain access to the conference and exhibitors area.



## Parking Facilities

Parking is free at the Venue.

## Programme /Presentations

1. The conference will comprise of the following:
  - a) Two full days of conference
  - b) Keynote Speakers
  - c) Motivational Speaker
  - d) Panel Discussion
  - e) Presentations by industry leaders in community schemes

The programme also makes provision for ample networking opportunities and social interaction where knowledge and information can be shared.

2. Due to unforeseen circumstances the programme may change, NAMA reserves the right to alter the venue and/or speakers. Any substitutions or alterations will be updated on our website and social media as soon as possible.
3. NAMA reserves the right to cancel an event if enrolment criteria are not met or when conditions beyond its control prevail. Every effort will be made to contact each Delegate/Exhibitor/Sponsor/Presenter if a programme is cancelled. If a programme is not held for any reason, NAMA's liability is limited to the refund of the programme fee only.
4. NAMA is not responsible for any loss or damage because of a speaker substitution, alteration, cancellation, or postponement of the Conference. NAMA shall assume no liability whatsoever if the Conference is altered, rescheduled, postponed, or cancelled due to a fortuitous Conference or unforeseen occurrence that renders performance of the Conference inadvisable, illegal, impracticable, or impossible. For purpose of this clause, a fortuitous event shall include, but shall not be limited to an Act of God; governmental restrictions and/or regulations; war or apparent act of war; terrorism or apparent act of terrorism; disaster; civil disorder, disturbance, and/or riots; curtailment, suspension, and/or restriction on transportation facilities/means of transportation; or any other emergency.

## Lucky Draws

Lucky draws may be provided by the Exhibitors or Sponsors of the Conference. The prize draws will take place during the last refreshment break of each day. No Exhibitor, Sponsor, NAMA Director, or NAMA Staff Member will be eligible to win any lucky draw prizes. If you would like to sponsor a lucky draw, please arrange it with the NAMA Team before **30 September 2024**.

## Solicitation Policy

NAMA has a no-solicitation policy covering the conferences. To provide a distraction-free environment for our exhibitors, sponsors, attendees, and employees, we do not allow solicitation at our Conference by attendees or unauthorized parties without the express written permission of NAMA. Any person and/or organization found to be violating this policy may be expelled from the Conference with no refunds.



## Accommodation & Activity Information

Delegates are responsible for the arrangement and payment of their own travel and accommodation, unless specified otherwise.

Herewith accommodation information in the vicinity of the Venue:

1. Premier Hotel Umhlanga (Conference Venue)  
(T) 031 161 0000

Please advise Reservations at the Premier Hotel, you will be a NAMA conference delegate to receive the following negotiated accommodation rates:

### Splendid Inn

Single Accommodation BB : R1650.00  
Double Accommodation BB : R1865.00

### Premier Hotel

Single Accommodation BB : R1750.00  
Double Accommodation BB : R1965.00

2. Accommodation websites:
  - The Gateway Hotel, Umhlanga (<https://www.thegatewayhotel.co.za/>)
  - Regal Inn Umhlanga (<https://regalinn.co.za/regal-inn-umhlanga/>)
  - Premier Splendid Inn Umhlanga (<https://www.premierhotels.co.za/hotels/kwazulu-natal/splendid-inn-umhlanga/>)
  - The Oyster Box Hotel (<https://oysterboxhotel.com/>)
  - Pearls of Umhlanga (<https://www.pearlsofumhlanga.co.za/>)
  - Coastlands Umhlanga Hotel (<https://www.coastlands.co.za/>)
  - Garden Court Umhlanga Hotel (<https://www.southernsun.com/garden-court-umhlanga>)
3. Looking for something to do while in Umhlanga?
  - Gateway Theatre of Shopping
  - Umhlanga Main Beach
  - Whalebone Pier
  - Umhlanga Lagoon Nature Reserve
  - Umhlanga Rocks Promenade
  - Makiwa Gallery
  - Oceans Mall Shopping Centre
  - Sibaya Casino & Entertainment Kingdom
  - Suncoast casino
  - Umhlanga Arch





- The Spa at the Oyster Box
- Moses Mabhida Stadium
- Durban Botanical Gardens
- Golden Mile

## Contact Information

Vanida Moodley                      C 083 979 2488                      [vanida@nama.org.za](mailto:vanida@nama.org.za)                      T (012) 567-1556  
Regional Coordinator

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