



NATIONAL ASSOCIATION
OF MANAGING AGENTS
SHAPING OUR PROFESSION

2019 NAMA NATIONAL CONFERENCE



A NEW DAWN





The way forward



19-20 SEPTEMBER 2019
THE BOARDWALK HOTEL
PORT ELIZABETH

PROGRAMME

PROGRAMME

WEDNESDAY, 18 SEPTEMBER 2019	10:00 – 17:00	EXHIBITORS REGISTRATION AND SETUP	Venue B2 and NAMA Registration Desk	
	14:00 – 17:00	EARLY BIRD DELEGATE ARRIVAL REGISTRATION	NAMA Registration Desk	
	18:00 – 22:00	<p>WELCOME RECEPTION AND EXPOSITION Theme : Denim and Diamonds Topic : Shaping the future - how emerging technologies will disrupt the world of management agents <i>Speaker : Dr Calie Pistorius, DeltaHedron Ltd</i> Entertainer : Joe van der Linden</p>	Venue B2	Sponsored by 
THURSDAY, 19 SEPTEMBER 2019	07:00 – 08:30	DELEGATE REGISTRATION	NAMA Registration Desk	
	08:30 – 08:45	EVENT OPENING Coenie Groenewald, NAMA COO	Venue C1	
	08:45 – 09:00	WELCOME Chantel van Heerden, NAMA National Chairperson	Venue C1	
	09:00 – 10:15	GENERAL SESSION – KEYNOTE SPEAKER The Legal, Disciplinary and Reputational Risks of Social Media <i>Speaker : Sarah Hoffman</i>	Venue C1	
	10:15 – 10:30	HOUSE KEEPING <i>Justin Mason – Programme Director</i>	Venue C1	
	10:00 – 11:00	REGISTRATION OF ONE DAY DELEGATES ONLY	NAMA Registration Desk	
	10:00 – 11:00	REFRESHMENT BREAK AND EXPOSITION	Venue B2	
	Group 1 11:00 – 12:15	Breakaway Session 1 – Venue D1 Home Owners Association (HOA) (a) Common law vs non-profit company (b) CSOS jurisdiction (c) Maintenance responsibilities (i) Boundary walls (ii) Water Meters (d) Future maintenance (e) Recovery of contributions (f) Amendment of MOI & Constitution (g) Dispute Resolution <i>Speaker : Ané de Klerk, Paddocks</i>		 AV & Technology Sponsor
		Breakaway Session 2 – Venue D2 1. Scheme Employees (a) Essential elements of a contract of employment and job description (b) Disciplinary procedure and CCMA <i>Speaker : Craig Jessop, BBV Attorneys</i> 2. Running a Business vs Working from home - Municipal vs Scheme requirements & Case law <i>Speaker : David Baldie, BBV Attorneys</i>		
	Group 2 12:15 – 13:30	Breakaway Session 3 – Venue D1 1. 10-Year Maintenance Plans <i>Speaker : Frederik Nel, Curasure</i> 2. 10-Year Maintenance Plans – Cash Flow and Cash Aggregation <i>Speaker : Guy Pansegrouw, NAMA Director</i>		 AV & Technology Sponsor
		Breakaway Session 4 – Venue D2 Practical Scheme Management (a) Portfolio Manager (PM) – General time management (b) Compliance with legislative time frames (CSOS, SARS, circulation of scheme documentation (agenda’s, minutes, levy increase notice, first trustee meeting etc.) (c) Quorum requirements (d) Communication with owners, trustees and service providers <i>Speaker : Adv Barbara Shingler, Ballito Estates</i>		
	13:30 – 14:00	LUNCH AND EXPOSITION	Venue B2	Sponsored by 

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THURSDAY,
19 SEPTEMBER 2019

Breakaway Session 5 – Venue D1

Group 3
14:00 – 15:15

1. Surveys and Topical Diagrams
(a) How to interpret plans
(b) How to register Sectional Title Plans
(c) How to calculate PQ
Speaker : Johan Meiring, Johan Meiring and Associates

2. Insurance Compliance
Speaker : Hennie van Eck, Joubert Galpin & Searle Attorneys



Breakaway Session 6 – Venue D2

Audit Compliance
(a) What should be contained in the Financial Statements
(b) What to do when there is a Qualification in the Audited Statements
(c) Compliance with NPC, CIPC and GAAP
(d) Must audited statements be signed and approved by trustees prior to the AGM and what happens when audited financial statements are not accepted by members at an AGM
Speaker : Dr Leandi Steenkamp, Head of Department : Accounting and Auditing at Central University of Technology, Free State



15:15 – 15:45 REFRESHMENT BREAK AND EXPOSITION LUCKY DRAWS IN EXHIBITION AREA Venue B2

15:45 – 16:00 **Enterprises, University of Pretoria**
Speaker : Vita Wilken Venue B2

Breakaway Session 7 – Venue D1

Group 4
16:00 – 17:00

1. Sectional Titles Scheme – Resolutions
(a) Unanimous
(b) Special Resolution
(c) Trustees’ Resolution
(d) Ordinary Resolution
(e) Round Robin Resolution

2. Appointment of Managing Agent vs Executive Managing Agent
3. Developer deviation from original approved site development plan
4. Cession of developers real right to extend the scheme
Speaker : Fausto Di Palma, Sectional Title Solutions


17:00 – 18:00 DAY CLOSURE – LEISURE OR EXPOSITION

18:00 – 18:30 NAMA 2019 GALA DINNER WELCOME DRINKS Boardwalk Hotel Terrace

18:30 – 00:00 NAMA 2019 GALA DINNER AND AWARDS CEREMONY Venue C1

FRIDAY,
20 SEPTEMBER 2019

08:30 – 08:45 WELCOME
Chanel van Heerden, NAMA National Chairperson Venue C1

08:45 – 09:00 Main Sponsor Presentation
King Price Insurance Venue C1 

09:00 – 09:15 Main Sponsor Presentation
Nedbank Venue C1 

09:15 – 09:30 Main Sponsor Presentation
Sectional Title Solutions Venue C1 

09:30 – 09:45 Main Sponsor Presentation
Vox Telecom Venue C1 

09:45 – 10:15 REFRESHMENT BREAK AND EXPOSITION Venue C1

10:15 – 11:15 **1. CSOS Act and Regulations**
(a) Enforcement of CSOS ruling
(b) Scheme Rules – Non-Compliance
(c) Air BnB
(d) Alternative Levy Collection
Speaker : Marina Constat, BBM Law Inc. Venue C1

11:15 – 12:15 MOTIVATIONAL SPEAKER
Topic : Difficult Customers | Presenter : Ian von Memerty Venue C1

12:15 – 12:30 ACKNOWLEDGEMENTS AND EVENT CLOSURE by Michael Henwick,
NAMA Director : Eastern Cape & Border Venue C1

12:30 – 14:30 LUNCH Venue C1

18:00 – 22:00 NAMA NATIONAL HOST FUNCTION
[By Invitation and RSVP ONLY] Bridge Street Tap Room

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