

# DELEGATE REGISTRATION PROSPECTUS

## Registration Fee Information

	All prices Exclude VAT	
	NAMA MEMBERS	NON-MEMBERS
<b>EARLY BIRD REGISTRATION - FULL CONFERENCE PACKAGE</b> Register by 31 March 2019 or the first 50 delegates registered	<b>R4,000</b>	<b>R5,000</b>
<b>REGISTRATION - FULL CONFERENCE PACKAGE AFTER EARLY BIRD CLOSURE</b> Register by 15 August 2019  Registration includes the following: <ul style="list-style-type: none"> <li>• Welcoming Cocktail Function on Wednesday 18 September 2019 (drinks for own account)</li> <li>• Parking at The Boardwalk Hotel for 2 days included</li> <li>• 1½ day Conference which includes registration refreshments, morning and afternoon refreshments, lunches with soft drinks</li> <li>• Gala Dinner with a welcoming cocktail on Thursday 19 September 2019 (drinks at the Gala dinner will be for own account)</li> </ul>	<b>R5 500</b>	<b>R6 500</b>
<b>ONE DAY CONFERENCE BOOKING ONLY – 19 SEPTEMBER 2019</b> Register by 15 August 2019  Registration includes the following: <ul style="list-style-type: none"> <li>• Registration refreshments</li> <li>• Lunch with soft drink</li> <li>• Afternoon refreshment</li> <li>• Attendance of the Breakaway sessions</li> <li>• Visiting of Exhibition area from 11:00 to 17:00</li> <li>• Parking at The Boardwalk Hotel included</li> <li>• Cocktail function and Gala dinner are not included – this needs to be booked and paid for separately</li> </ul>	<b>R1 300</b>	<b>R2 300</b>
<b>ACCOMPANYING PARTNER TO COCKTAIL EVENT – 18 SEPTEMBER 2019</b> Register by 2 September 2019  Parking at The Boardwalk Hotel included (Excluding Full day conference package and registered exhibitors)	<b>R550</b>	<b>R1050</b>
<b>ACCOMPANYING PARTNER TO GALA DINNER – 19 SEPTEMBER 2019</b> Register by 2 September 2019  Parking at The Boardwalk Hotel included (Excluding Full day conference package and registered exhibitors)	<b>R750</b>	<b>R1750</b>

## Cancellation Policy

All cancellations must be in writing. Cancellations received before 15 July 2019 are subject to a charge of 50% of the registration fees for administrative costs. From 15 July 2019 refunds will not be provided. Replacements by colleagues, i.e. transfer of the registration at no extra cost, are much welcome.

## Invoicing

All prices quoted are per person and Excluding VAT.

Tax Invoice will be issued with banking details.

Payment of the invoice to be done within 7 days after receipt of the invoice.

Booking of 6 or more delegates from one company qualify for 10% discount on the total booking cost.

## Delegate Release

1. By registering for this conference, you automatically consent to, that your relevant details being incorporated into a delegate list for the benefit of all delegates (name, organization) and may be available to parties directly related to the conference including, NAMA, accommodation providers, selected major sponsors and to inform you of future NAMA initiatives.
2. NAMA do have the right of admission at the Conference.
3. NAMA will use your information for future NAMA events.
4. To build a library of images and footage owned by NAMA, photographers taking stills and footage will be engaged throughout the NAMA conference.
5. I hereby give the conveners / organizers of the NAMA Conference, their legal representatives and assigns, those for whom the conveners / organizing committee is acting, those acting with their permission, or their employees, the right and permission to copyright and / or use, reuse and/ or publish, and republish photographic pictures and sound recordings of me, in conjunction with my own or a fictitious name, on reproductions thereof in colour, black and white made through any media by the producer at his studio or elsewhere, including the use of any printed matter in conjunction therewith.
6. I understand that my appearance may be used as file / library footage by NAMA for advertising and promotional purposes for an unlimited period.
7. I hereby waive any right to inspect or approve the finished video or advertising copy or printed matter that may be used in conjunction therewith or to the eventual use that it might be applied.
8. I hereby warrant that I am over eighteen years of age and competent to contract in my own name in so far as the above is concerned.
9. I acknowledge that I will not be compensated for the above use in perpetuity.
10. I have read the foregoing release, authorization and agreement and warrant that I fully understand the contents thereof.

## Disclaimer

The information contained in this brochure is correct at the time of printing. The organizing committee reserves the right to make changes to the program at any time as circumstances dictate. Every effort will be made to ensure a program of equivalent standard and value. The organizers shall not be responsible for any cost of damages from any action based on the information in this brochure.

## The Venue

Boardwalk Hotel and Casino, Beach Road, Summerstrand, Port Elizabeth, (T) 041 507 7777.

## Smoking, Food and Beverage

The Boardwalk Hotel is a smoke free area. Smoking in designated areas only.

Only alcohol and drinks obtained and purchased during the event or from the hotel is allowed.

The gala dinner will have a cash bar.

Special dietary requirements need to be arranged beforehand with organisers at cost. Vegetarian food will always be available.

## What to Wear

COCKTAIL FUNCTION: Casual Chic with Denim and Diamonds

CONFERENCE: Business Attire (a.k.a. Office Appropriate, Dress Your Best)

GALA DINNER: Formal Black Tie

## Identification [NAMA Badges]

Your name badge is an important part of your conference participation. It enables you to attend the sessions and identify you at the events and for catering purposes

It must be worn during the conference and to gain access to the Exhibition area.

## Parking Facilities

Parking available at the Hotel for R40,00 per day.

## Presentations

The presentations will be a combination of the following:

Keynote – 60 minutes | Workshops – 60 minutes | Motivational Speaker – 60 minutes

The programme also provides networking, sharing of information and knowledge and ample time for social interaction and activities.

## Lucky Draws

No Exhibitor, Sponsor, NAMA Director or NAMA Staff Member will be eligible for any lucky draw prize.

## Accommodation Information

The Boardwalk do have special accommodation tariffs for NAMA conference delegates - please follow the link :

<https://www.suninternational.com/mysun/booking/?Hotel=BOARDWALK,BORD&INVENTORY=NAMAC0919PB&ARRIVE=2019/09/18&DEPART=2019/09/21>

041 583 1968

Rooms available : **140 sea-facing hotel rooms**

B&B Rate : Single R2041,00 | Double R2271,00

The following accommodation is available in the nearby vicinity:

### 1. Hobie Beach Guest House

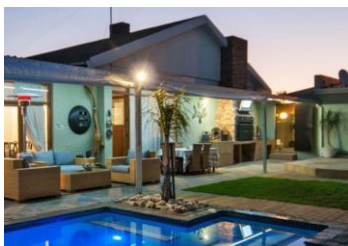
041 583 2227 / 082 229 1934

<http://www.hobiebeach.co.za/>

Total rooms : 9

B&B Rate : R680 plus 10% increase for 2019 p/p

Distance from Sun Boardwalk Hotel : 1.3 km, 15 min walk



### 2. The Palace Guest House

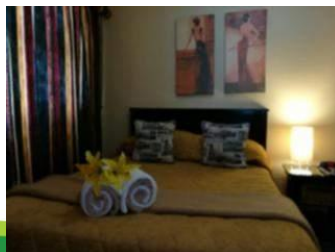
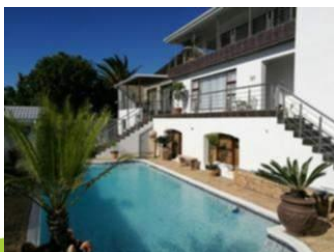
041 583 3170 / 071 223 0613

<https://www.thepalacepe.co.za/>

Rooms available : 2 x family rooms, 1 x self catering – in total 12 rooms

B&B Rate : R590,00 + 10% increase in 2019 p/p

Distance from Sun Boardwalk Hotel : 1,6 km, 19 min walk



### 3. Beachwalk B&B

041 583 3594

<http://www.beachwalk.co.za/>

Rooms available : 2

B&B Rate : Double R1560,00 | Single R1150,00 (2019 rate) p/p

Distance from Sun Boardwalk Hotel : 1,4 km, 17 min walk



### 4. The Beach Hotel (4 Star)

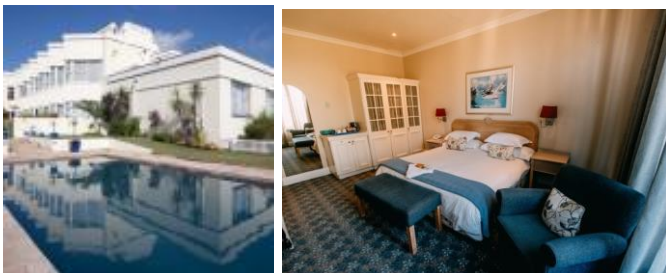
041 583 2161

<http://www.thebeachhotel.co.za/>

Rooms available :      32 Non Sea Facing Standard Rooms  
                                 11 Side Sea Facing Rooms  
                                 9 Front Sea Facing Rooms  
                                 4 Executive Rooms  
                                 1 Family Room  
                                 1 Suite

B&B Rate : Double R2100,00 | Single R1600,00 p/p

Distance from Sun Boardwalk Hotel : 1,0 km, 12 min walk



## 5. Road Lodge

041 583 4404

<https://clhg.com/hotels/359/Road-Lodge-Port-Elizabeth/>

Rooms available : 92

Rate : R676,70 p/p + R85,00 Breakfast (2019 rate)

Distance from Sun Boardwalk Hotel : 800 m, 9 min walk



## 6. Courtyard Hotel

041 583 4655

<https://clhg.com/hotels/460/Courtyard-Hotel-Port-Elizabeth/>

Rooms available : 91

Rate : Single or Double R1636,00 per room for 1 or 2 persons & Breakfast R170,00 (add 10% increase for 2019)

Distance from Sun Boardwalk Hotel : 350 m, 4 min



## 7. Garden Court

041 582 3720

[https://www.tsogosun.com/garden-court-kings-beach?chebs=gl-hotel\\_garden-court-kings-beach&utm\\_source=google&utm\\_medium=businesslisting&utm\\_campaign=hotel\\_garden-court-kings-beach/](https://www.tsogosun.com/garden-court-kings-beach?chebs=gl-hotel_garden-court-kings-beach&utm_source=google&utm_medium=businesslisting&utm_campaign=hotel_garden-court-kings-beach/)

Rooms available : 280

B&B Rate : R1465,00 per room for 1 to 2 persons

Distance from Sun Boardwalk Hotel : 4 min drive, 1,4 km, 17 min walk



## Contact Information

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